

SJCPHD#3: Orcas Island Health Care District  
Regular Board Meeting – Minutes  
August 22nd, 2023



## Orcas Island Health Care District

### Minutes of the August 22, 2023 Board of Commissioners Regular Board Meeting

**Commissioners Present:**

Dave Zoeller  
Diane Boteler  
Carolyn Fiscus  
Marie Michnich

**Staff:**

Chris Chord, Superintendent  
Ellen Fraser, Administrative Assistant

**Commissioners Absent:** Pegi Groundwater

**I. Call to Order – Action**

President Zoeller called the August 22<sup>nd</sup> meeting to order at 5:03 pm with a quorum of commissioners present. Commissioner Boteler joined the meeting after it was called to order.

**II. Public Comment**

No public comment.

**III. Consent Agenda – Action**

**Motion to approve** the following agenda items made by Commissioner Fiscus; seconded by Commissioner Michnich. Motion approved 3-0.

- a. **Regular Board Meeting Minutes – 07/25/2023**
- b. **AP Voucher Report – 08/07/2023 - \$1,606.93**
- c. **AP Voucher Report – 07/25/2023 - \$54,943.41**

**IV. Operations Report**

Superintendent Chord updated the board on the July financials highlighting notable revenue and expense items. President Zoeller clarified to meeting participants that the Health District owns the clinic building and contents to explain the clinic renovation expenses.

Superintendent Chord shared a Building Committee update including a progress update on generator installation, storage room remodel, a capital needs assessment, and the need for a biohazard storage space at the clinic. He also reported that the Maintenance Technician has resigned.

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An Operations Committee update included news of a potential new lab draw position, that the Cardiology telehealth visits have started with good feedback, that Island Health will offer two in-person classes at the Senior Center, potential Health District support for Point of Care tests, and a new ultrasound machine for the clinic will be purchased.

Superintendent Chord updated the board on the Communications and Medical Director Committees. He also shared an update on the Department of Health Oral Health Grant and a discussion occurred regarding the potential to hire a Dental Services Coordinator.

Other updates included the progress of the Dementia Friendly Communities Committee, Superintendent Chord's attendance at the North Sound ACH Partner Convening and an introduction to the Catchafire volunteer service provided through the North Sound ACH. Chord also provided an update on a meeting regarding Mobile Integrated Health.

**V. New Business**

**a. Action Required: Surplus Exam Table**

**Motion to surplus the exam table** made by Commissioner Fiscus; seconded by Commissioner Boteler. Motion approved 4-0.


**VI. Public Comment**

No public comment.

**VII. Adjourn – Action**

**Motion to adjourn** made by Commissioner Michnich; seconded by Commissioner Boteler. Motion approved 4-0. Regular Board meeting adjourned at 6:15 pm.

Minutes approved this 26th day of September, 2023.

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Attest: Diane Boteler, OIHCD Board Secretary