

SJCPHD#3: Orcas Island Health Care District
Regular Board Meeting – Minutes
October 24th, 2023



Orcas Island Health Care District

Minutes of the October 24, 2023 Board of Commissioners Regular Board Meeting

Commissioners Present:

Dave Zoeller
Diane Boteler
Pegi Groundwater
Marie Michnich

Staff:

Chris Chord, Superintendent
Ellen Fraser, Administrative Assistant

Commissioner Absent: Carolyn Fiscus

I. Call to Order

President Zoeller called the October 24 meeting to order at 5:02 pm with a quorum of commissioners present. Commissioner Boteler re-joined the meeting at 5:23 pm.

II. Public Comment

No public comment.

III. Consent Agenda

Motion to approve the following AP vouchers made by Commissioner Groundwater; seconded by Commissioner Michnich. Motion approved 3-0.

Motion to approve the following minutes made by Commissioner Groundwater; seconded by Commissioner Michnich. Motion approved 3-0.

- a. **Regular Board Meeting Minutes – 09/26/2023**
- b. **AP Voucher Report – 10/03/2023 - \$2,087.42**
- c. **AP Voucher Report – 10/17/2023 - \$67,835.06**

IV. Superintendent Report

Superintendent Chord updated the board on the September financials. He also shared that the District will place an advertisement for the Maintenance technician position in the newspaper, that there has been a delay in the clinic storage room remodel, and the Building Committee will review the Capital Needs Assessment and provide recommendations and discussion items at the November board meeting.

Superintendent Chord shared an Operations Committee update including the hiring of a new Medical Assistant, the purchase of an ultrasound and bilirubinometer and increased OB/gyn days in the clinic.

SJCPHD#3: Orcas Island Health Care District
Regular Board Meeting – Minutes
October 24th, 2023



Other updates included continued meetings for the Department of Health Oral Health Grant and the Orcas Care Coordination Convening Group and discussion of the upcoming meeting schedules.

V. Budget Review

The board reviewed and discussed the 2024 draft budget updates.

VI. New Business

Motion to direct Superintendent to invest all reserve funds, and all cash float but anticipated next two months of expenses, though the Local Government Investment Pool (LGIP) made by Commissioner Groundwater; seconded by Commissioner Michnich. Motion approved 4-0.

VII. Executive Session

The Board entered Executive Session at 6:50 pm in accordance with RCW 42.30.110 to discuss the performance of a public employee. The Board returned to the regular meeting at 7:20 pm.

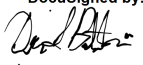
VIII. Public Comment

No public comment.

IX. Adjourn

Motion to adjourn made by Commissioner Michnich; seconded by Commissioner Groundwater. Motion approved 4 - 0. Regular board meeting adjourned at 7:23 pm.

Minutes approved this 15th day of November, 2023.

DocuSigned by:

OCA03973C022422...

Attest: Diane Boteler, OIHCD Board Secretary