

SJCPHD#3: Orcas Island Health Care District
Regular Board Meeting – Agenda
February 28, 2023

Orcas Island Health Care District

Board of Commissioners Regular Board Meeting

February 28, 2023

5:00 – 7:00 pm

33 Urner St #4, Eastsound, WA 98245

Or online via Zoom:

Commissioners Present:

Pegi Groundwater, President
Marie Michnich
Dave Zoeller
Carolyn Fiscus
Diane Boteler

Staff :

Chris Chord, Superintendent

I. Call to Order - Action

President Zoeller

President Zoeller called the meeting to order at 5:01 PM. Commissioners Groundwater, Michnich and Fiscus in person, Commissioner Boteler attending online via zoom.

II. Public Comment

Superintendent Chord referred to a public comment received via phone prior to the meeting. Donna Lee had asked for clarification and follow-up on Island Primary Care – Orcas clinic’s mask policy.

III. Legal Presentation

Mr. Peter Ruffato reviewed guidelines and recommendations regarding the public comment period of public taxing district board meetings.

IV. Consent Agenda – Motion to Approve the following Consent Agenda items made by Commissioner Groundwater; seconded by Commissioner Michnich. Motion Passed 5-0

- a. **Regular Board Meeting Minutes – 01/24/23**
- b. **AP Voucher Report – 02/14/2023 - \$37,215.20**

V. Operations Report – Superintendent Chord updated the board on the January Financials.

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Discussing the Building Committee, the generator for the clinic will be delivered around June 2023, so there is a delay in completing that project. There were no updates on the Deye Ln repair project, but commissioners recommended reaching out to the residents to update them on the delay. The process around hiring a handyman was discussed. It was recommended to reach out to local individuals to request their wage scale and experience. The description of a qualified space planning assessor was discussed in regards to the storage space needs at the clinic.

From the operations committee, Superintendent Chord reported on recent MA hirings which will free up capacity for other clinic staff to increase Lab draws and X-ray volume. The clinic also saw that they could reduce same-day appointments and open more future appointment availability. The clinic also recently completed their remodel to add two new exam rooms.

For report out of the Island Health Joint Quality, Island Health Joint Medical Directors and EMS Coordination Joint committees, Superintendent Chord highlighted recent Island Health data management resources being contracted with, that should improve access to quality metrics tracking. The Island Health Community Health Needs Assessment has been completed and is available through their website. Care coordination amongst multiple organizations on the island was also discussed.

Other district business was reported on by Superintendent Chord, including the hiring process for the district administrative assistant and location for future board meetings.

VI. New Business

- a. **Committee Member Assignments** – President Zoeller facilitated the discussion of OIHCD specific and OIHCD joint Committee membership. Commissioner Zoeller replaced Commissioner Fiscus as a member of the EMS Coordination Joint Committee, and Commissioner Fiscus was added to the OIHCD Communications Committee membership.
- b. **Motion to Approve** Superintendent Chord as Public Records Officer was made by Commissioner Groundwater; Seconded by Commissioner Michnich. Motion Passed 5-0.

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VII. Public Comment

Pierette Guimond commented that board meetings could be held at the Orcas Public Library.

Molly Roberts shared positive remarks regarding the board meeting and work the board is doing.

VIII. Adjourn MOTION to adjourn made by Commissioner Groundwater; seconded by Commissioner Michnich. The Motion passed 5-0. The meeting adjourned at 7:05 PM.

Minutes approved this 28th day of March, 2023.



Attest: Diane Boteler, OIHCD Board Secretary