

Orcas Island Health Care District
Minutes of the April 24, 2025
Board of Commissioners
Special Board Meeting

Commissioners Present:

Mark Salierno
Diane Boteler
Chelsie Guilford
Alison Sanders
Dave Zoeller

Staff:

Chris Chord, Superintendent
Ellen Fraser, Administrative Assistant

I. Call To Order – Special Board Meeting

President Salierno called the April 24th Special Board Meeting to order at 5:04 p.m. with a quorum of commissioners present.

II. Special Meeting Public Comment

No public comment.

III. Consent Agenda

Motion to approve the following consent agenda made by Commissioner Guilford; seconded by Commissioner Zoeller. Motion approved 5 – 0.

- **Regular Board Meeting Minutes – 03/26/2025**
- **Special Town Hall Minutes – 03/28/2025**
- **Special Town Hall Minutes – 04/09/2025**
- **AP Voucher Report – 04/08/2025 - \$55,112.01**
- **AP Voucher Report – 04/22/2025 - \$1,921.62**

IV. Superintendent Report

Superintendent Chord provided an update on the March financials and the Building Committee. The facilities planning contract has been signed and data collection is in progress. He also provided an update on the Clinic Operations Committee meeting highlighting after-hours call data supplied by the Clinic Manager.

The Superintendent updated the Board on the Orcas Dental Project and will provide the first quarter dental budget at the May Board Meeting. He provided updates on the accounting transition and the SJC Health Network/Consortium.

Superintendent Chord provided an update on Orcas Community Health Projects. There is interest from Orcas Fire & Rescue to begin joint work on community paramedicine program development and Home Care Aide/Provider structure development. A proposal was presented to hire a project manager for program development.

V. Old Business

a. Personnel Policy

Benefits comparisons, OIHCD policies, and recommendations will be discussed at May Board Meeting.

b. Procurement Policy

Legal will review the policy and commissioners will review at May Board Meeting.

c. Policy Review Table

District Bylaws will be reviewed at June Board Meeting.

d. OCRC Grant Contract

Motion to approve Superintendent Chord signing the Financial Assistance Agreement between OIHCD and OCRC Grant Contract made by Commissioner Guilford; seconded by Commissioner Zoeller. Motion approved 5 – 0.

VI. New Business

a. Community Health Projects Consulting

Commissioners discussed the Community Paramedicine/Home Care project proposal. No action taken.

b. North Sound ACH Grant – Community Health Network

Commissioners discussed the submission for the North Sound ACH Grant to assist in supporting the development of the San Juan County Community Health Network.

Motion to approve the submission of the North Sound ACH Grant application made by Commissioner Sanders; seconded by President Salierno. Motion approved 5 – 0.

c. SJC District Court Community Courts Letter of Support

Commissioners discussed signing a letter on behalf of the Orcas Island Health Care District in support of a SJC District Court grant submission.

Motion to approve signing a letter of support for SJC District Court, after consulting legal, made by Commissioner Guilford; seconded by Commissioner Sanders. Motion approved 5 – 0.

d. Island Primary Care – Orcas - Staff Training/Team-building support

Commissioners discussed two Island Primary Care – Orcas requests to support off-island travel expenses for staff training and team-building. They would like clarification on training expenses that Island Health will cover.

Motion to approve payment to Island Primary Care - Orcas to travel to Hospital week, not to exceed \$1000 made by Commissioner Guilford; seconded by Commissioner Sanders. Motion approved 5 – 0.

VII. Levy Planning

President Salierno spoke about the successful Temporary Levy Lid Lift highlighting three areas of focus moving forward. 1) Superintendent Chord will update the capital reserve policy to ensure correct language for saving, 2) Finalize the contract language with Island Health, and 3) Ensure the community is invited to participate in facilities planning and new primary care services.

VIII. Public Comment

Bob Thomas enquired about the VA Handout and VA Representative. Superintendent Chord will provide the information to Mr. Thomas.

Commissioner Zoeller announced that he will be retiring from the Board after the May 28 Regular Board Meeting. He remains passionate about the work of the Health Care District and will volunteer when needed.

IX. Adjourn

Motion to adjourn the April 24th Regular Board Meeting made by Commissioner Zoeller; seconded by Commissioner Guilford. Motion approved 5 - 0. Regular Board Meeting adjourned at 7:04 p.m.

Minutes approved this 28th day of May, 2025.

Chelsie Guilford

Chelsie Guilford (Sep 15, 2025 15:20:39 PDT)

Attest: Chelsie Guilford, OIHCD Board Secretary