

San Juan County Public Hospital District #3 Dba Orcas Island Health Care District

Board of Commissioners Regular Meeting - REMOTE

August 18, 2020
5:00 pm – 7:30 pm

Join Zoom Meeting
<https://us02web.zoom.us/j/85318661069>

Dial by Phone: +1 253 215 8782

Meeting ID: 853 1866 1069

AGENDA

IMPORTANT NOTICE REGARDING PUBLIC COMMENT

Opportunities to provide Public Comment at the start of the meeting continue to be limited to submitting written comment to our Superintendent by 3 pm the day of the meeting. Email comments to annep@orcashealth.org and the Superintendent will read all comments at the meeting. Please include your full name and all comments will continue to be subject to the normal three-minute limitation. The information you provide may be subject to disclosure pursuant to Washington State's Public Record Act, chapter 42.56 RCW. If there are comments that you would like to make following discussion during the meeting, the Public Comments item at the end of the Agenda will be handled via the Chat function on Zoom. The Superintendent will read comments presented in the Chat box similar to how emailed comments will be handled. We appreciate your understanding as we continue trying to accommodate Public Comment in the most convenient way for the community.

- I. **Call to Order - Action** Comm. Fralick

- II. **Public Comment - Information** Comm. Fralick
The Superintendent will read any comments received via email.

- III. **Consent Agenda** Comm. Fralick
 - a. **Regular Board Minutes – August 4, 2020**
 - b. **AP Voucher Report – July 13 in the amount of \$3,961.13**
 - c. **AP Voucher Report – August 17 in the amount of \$1,535.39**

- IV. **Medical Clinic Operator RFP 2020-03** Comm. Fralick
 - a. **Clinical Services Agreement (attachments)**
 - b. **Legal Representation**
 - c. **After-Hours flow chart**
 - d. **Report from calls with IH and UWNC**

- V. Committee Reports - Information**
 - a. **Building Committee** Comms. Groundwater/Fralick
 - i. HVAC Filtration Option (attachments)
 - ii. Roof and HVAC Timeline
 - b. **Finance Committee** Comms. Fralick/Miller
 - i. OFHC: FY'20 financial update

- VI. Old Business** Comm. Fralick

- VII. New Business** Comm. Fralick
 - a. **Nell F. Brown Charitable Remainder Unitrust**

- VIII. Operations Report** Superintendent Presson
 - a. **2020 Mid-Year Budget Review**
 - b. **2021 Budget Development Process**

- IX. Public Comment - Information** Superintendent Presson
The Superintendent will read any comments received via Chat.

- X. EXECUTIVE SESSION – Per [RCW 42.30.110](#) (7 pm – 7:30 pm)**
 - a. **Annual Performance Review of Superintendent**

- XI. Upcoming Meetings - Information** Comm. Fralick
 - a. **UW Clinic Staff Meeting – September 4th**
 - b. **UW Monthly Ops Meeting – September 11th**
 - c. **Regular Board Meetings – September 1st and September 15th**

- XII. Future Topics/Activities - Information** Comm. Fralick
 - a. **Policies**
 - i. **Records Management and Technology Policy – Q'4 2020**
 - ii. **Fixed Asset Management Policy – Q'4 2020**
 - iii. **Communications and Social Media Policy – Q'4 2020**
 - b. **Community Communication & Engagement**
 - i. **Timing/structure/topics for articles**
 - c. **Operations/Administrative**
 - i. **Review of Bylaws and Meeting Code of Conduct – Q'4**
 - ii. **District Logo, letterhead, and business cards – Q'4**
 - d. **Board Process - TBD**
 - i. **Ways to improve and strengthen the Board's process & working with staff**
 - ii. **Board Successions Planning**

- XIII. Adjourn – Action** Comm. Fralick