

SJCPHD#3: Orcas Island Health Care District  
Special Board Meeting – Minutes  
January 8<sup>th</sup>, 2024



## Orcas Island Health Care District

### Minutes of the January 8th, 2024 Board of Commissioners Special Board Meeting – Board Retreat

**Commissioners Present:**

Dave Zoeller  
Diane Boteler  
Pegi Groundwater  
Chelsie Guilford  
Mark Salierno

**Staff:**

Chris Chord, Superintendent

**I. Call To Order**

President Zoeller called the January 8<sup>th</sup> Special Board Meeting to order at 9:11 AM with a quorum of commissioners present.

**II. Introductions**

Kara Witalis from Via Healthcare Consulting served as the facilitator for the board retreat activities for the day.

**III. Basic History of District**

Commissioner Groundwater provided a presentation detailing the history of health care, and the health care district on Orcas Island.

**IV. Governance Education**

Facilitator, Kara Witalis, provided a training on board governance, including commissioner and superintendent roles and responsibilities.

**V. OPMA / PRA Training**

San Juan County Prosecuting Attorney Amy Vira provided a training on the Open Public Meetings Act (OPMA), Public Records Act (PRA), and their requirements for public tax district staff and commissioners.

**VI. Strategic Plan Review**

Superintendent Chord provided a brief review on work of the district towards the priorities set in the OIHCD Strategic Plan, adopted in October of 2022.

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**VII. Public Comment**

No Public Comment.

**VIII. Adjourn - Action**

Motion to adjourn Special Board Meeting made by Commissioner Groundwater; seconded by Commissioner Guilford. Motion approved 5 – 0. The Special Board Meeting adjourned at 4:26 p.m.

Minutes approved this 23rd day of January, 2024.

A handwritten signature in black ink, appearing to read "M. Salierno", positioned above a horizontal line.

Attest: Mark Salierno, OIHCD Board Secretary