



JUNIOR TAXING DISTRICT CLAIMS PAYMENT REQUEST FORM

Junior taxing districts (JTD) must complete this form to request claims payments for all accounts payable and payroll disbursements.

NOTE: It is the district's responsibility to maintain adequate records to substantiate claims.

Submit completed form to San Juan County Payroll Deputy by 10:00 A.M. on Tuesday morning.

Date of request: December 30, 2025

District name: Orcas Island Health Care District

Requestor name: Chris Chord

Requestor phone & email address: 360-317-3545, chrisc@orcashealth.org

Total amount: \$2,319.52

BARS code: 6541 .00.589.40.00.0000

Request type: Accounts Payable Warrants

Description of claim(s):

OIHCD AP warrants - 12/30/2025

Last four digits of bank account (EFT's ONLY): N/A

Warrant delivery: SJC mail warrants to vendor(s) (JTD must provide remittances)

Auditing Officer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described.

Auditing Officer or Commissioner Signature(s) for Approval of Claims:

Name and title Chris Chord	Superintendent
Signature and date 	Dec 28, 2025

Name and title Trey Holland	Auditing Officer
Signature and date  <small>Trey Holland (Dec 28, 2025 10:48:32 PST)</small>	Dec 28, 2025

Name and title	
Signature and date	

Name and title	
Signature and date	

Name and title	
Signature and date	

Name and title	
Signature and date	

Invoice Accounting Report
San Juan County

Invoice #: 133934

Invoice Date: 12/26/2025

Doc Date: 12/30/2025

Due Date: 12/31/2025

Vendor #: chm100

Name: CSD ATTORNEYS AT LAW

Type: in

<u>Line No</u>	<u>Line Description</u>	<u>Account Number</u>	<u>Amount</u>	<u>PO Number</u>
1	CSD Attorneys, Nov 2025	E 6541.00.589.40.00.0000	2,016.00	

Invoice #: 7093

Invoice Date: 12/26/2025

Doc Date: 12/30/2025

Due Date: 12/31/2025

Vendor #: nun155

Name: NUNEZ SERVICES LLC

Type: in

<u>Line No</u>	<u>Line Description</u>	<u>Account Number</u>	<u>Amount</u>	<u>PO Number</u>
1	Clinic landscaping	E 6541.00.589.40.00.0000	303.52	

Grand Total: 2,319.52