

Orcas Island Health Care District
Minutes of September 24, 2025
Board of Commissioners
Regular Board Meeting

Commissioners Present:

Mark Salierno
Diane Boteler
Chelsie Guilford
Trey Holland
Alison Sanders

Staff:

Chris Chord, Superintendent
Ellen Fraser, Administrative Assistant

I. Call To Order – Regular Board Meeting

President Salierno called the September 24th Regular Board Meeting to order at 5:02 p.m. with a quorum of commissioners present.

II. Land Acknowledgement & Mission Minute

Superintendent Chord read the land acknowledgement. President Salierno shared that he has recently heard community members speaking positively about after-hours care.

III. Regular Meeting Public Comment

No public comment.

IV. Consent Agenda

Motion to approve the following consent agenda made by Commissioner Holland; seconded by Commissioner Guilford. Motion approved 5 – 0.

- a. **Regular Board Meeting Minutes – 08/27/2025**
- b. **AP Voucher Report – 09/09/2025 - \$44,531.37**
- c. **AP Voucher Report – 09/23/2025 - \$14,889.60**

V. Orcas Out of Clinic Care Workgroup

Trillium Swanson shared a presentation on the outcomes of the Out-of-Clinic Care Workgroup that occurred between mid-July and end of August. Commissioners and community members present shared discussion about the recommended programs that came out of the workgroup outcomes. The Orcas Island Community Resource Centre plans to hold a public panel event on October 8th on the presentation and recommended outcomes. Judy Scott, OCRC board member, shared that she is grateful for OIHCD's support and that investing in good jobs for locals demonstrates an investment in the program and people leading the program.

VII. Superintendent Report

August 2025 Financial Review

Superintendent Chord provided an updated on the August financials as well as updates on the Building, Operations and Staffing Committees.

He also shared updates regarding the Orcas dental access, the district accounting transition and the SJC Community Health Network. He presented a tentative agenda for a Board Retreat and requested feedback. Commissioner Guilford provided an update on Dementia Friendly Orcas.

VIII. OIHCD 2026 Draft Budget

Superintendent Chord presented the proposed budget to the board. The Board reviewed and discussed it line by line.

IX. New Business

Orcas Loving Care – Dementia Training Support

There was a request from Orcas Loving Care and SJC Senior Services to support dementia training for a facility staff member. Superintendent Chord presented an SBAR for the health care district to provide dementia training.

Motion to approve reimbursement of training for Orcas Loving Care staff member to receive dementia training made by Commissioner Holland; seconded by Commissioner Guilford. Motion approved 5 - 0.

Clinic Negative Air Space Room UV Device

Motion to approve purchase of UV device for clinic exam room, pending Island Health review, made by Commissioner Guilford; seconded by Commissioner Boteler. Motion approved 5 - 0.

X. Public Comment

Dale Ely provided the following points:

1. Suggests that there are line numbers on the financial review as are included on the budget so it can easily be compared.
2. Regarding the OCRC public panel discussion in October – he would caution an open panel discussion that may lead to community perception for programs that have not been budgeted for, that it is premature to have it prior to budget approval. It would be prudent to show the cost of each activity and who is sharing the costs.
3. Regarding a Mobile Integrated Health program, the draft 2026 budget shows a \$195,000 cost. During the levy presentations, \$200,000 was to be allocated for increased primary care services. If \$195,000 is spent on MiH, only \$5000 is left for the rest of the year.
4. Project management costs – put together a separate worksheet that proposes the pay breakdown
5. Questioned many lines of the draft 2026 budget stating that he is not sure where the money will come from. Superintendent Chord will follow-up.
6. He would like to present his budget findings at the October Board Meeting.

XI. New Business, cont'd

a. **Island Primary Care – Orcas Contract Review – Executive Session**

According to RCW 42.30.110, the board convened for an executive session to review negotiations on the performance of publicly bid contract when public knowledge regarding such consideration would cause a likelihood of increased costs. Time was estimated to be 14 minutes. The Board entered the executive session at 7:12 pm, and concluded at 7:26 pm.

XII. Old Business

a. **SJC Community Health Network Program Manager & Orcas Community Health Projects Manager – Request for Employment/Benefits**

Superintendent Chord confirmed that with the North Sound ACH grant we have the funds to pay for the .5 FTE role and benefits from September 2025 – September 2026. Superintendent Chord's additional ask is that we build Orcas specific work into the position up to an additional 0.5 FTE; the health district would pay for that portion. As part of the job description, the Commissioners wanted to emphasize that there is no guarantee of continued employment after September 2026.

Motion to employ a grant-based project manager position that terminates in September 2026, that can be evaluated after that time made by Commissioner Guilford; seconded by Commissioner Sanders. Motion passes 4 – 1.

XIII. Adjourn

Motion to adjourn the September 24th Regular Board Meeting made by Commissioner Guilford; seconded by Commissioner Boteler. Motion approved 5 - 0. Regular Board Meeting adjourned at 7:36 p.m.

Minutes approved this 16th day of October, 2025.

Chelsie Guilford

Chelsie Guilford (Oct 21, 2025 11:05:21 PDT)

Attest: Chelsie Guilford, OIHCD Board Secretary