

Orcas Island Health Care District
Minutes of March 26, 2025
Board of Commissioners
Regular Board Meeting

Commissioners Present:

Mark Salierno
Diane Boteler
Chelsie Guilford
Alison Sanders
Dave Zoeller

Staff:

Chris Chord, Superintendent
Ellen Fraser, Administrative Assistant

I. Call To Order – Regular Board Meeting

President Salierno called the March 26th Regular Board Meeting to order at 5:05 p.m. with a quorum of commissioners present.

II. Regular Meeting Public Comment

No public comment.

III. Consent Agenda

Motion to approve the following consent agenda made by Commissioner Guilford; seconded by Commissioner Sanders. Motion approved 5 – 0.

- **Regular Board Meeting Minutes – 02/26/2025**
- **AP Voucher Report – 03/11/2025 - \$21,202.28**
- **AP Voucher Report – 03/25/2025 - \$32,801.31**

Superintendent Report

Superintendent Chord provided an update on the February financial and the Building Committee, highlighting that the District has received three proposals from a request for a facilities plan. He also updated the Board on the Clinic Operations Committee meeting. The Board requested he follow-up with the clinic to request more detailed information regarding after-hours calls.

Superintendent Chord also informed the Board that the dental expense passthrough contract between the District and OICF is being finalized. The accounting transition is going smoothly and we will continue to refine financial reports.

Superintendent Chord and Commissioner Guilford attended a follow-up to SJI's SIM mapping meeting where they are working to coordinate universal release of information those who work with clients seen by many related organizations. Commissioner Guilford provided an update on her work with Dementia Friendly Orcas.

IV. Old Business

Facilities Planning RFP

The Commissioners discussed three proposals that were received from Facilities Planning vendors.

Motion to authorize Superintendent Chord to meet with Scott Walters to develop and execute the terms of the RFP made by Commissioner Zoeller; seconded by Commissioner Boteler. Motion approved 5 – 0.

V. Levy Planning

The Commissioners discussed the format and speaking order for the March 28th Town Hall meeting.

The OIHCD postcard mailing is going out on Friday, March 28th, ballots will be sent on April 1, and AWPFD will send out a mailer the next Thursday.

VI. Public Comment

Jean Henigson questioned the District having a lobbyist and whether they are a staff member. Superintendent Chord and President Salierno clarified that she works with the WA Association of Rural Health Clinics as a lobbyist and is working temporarily for the dental program.

VII. Adjourn

Motion to adjourn the March 26th Regular Board Meeting made by Commissioner Guilford; seconded by Commissioner Boteler. Motion approved 5 - 0. Regular Board Meeting adjourned at 6:21 p.m.

Minutes approved this 24th day of April, 2025.

Chelsie Guilford

Chelsie Guilford (Apr 28, 2025 15:09 PDT)

Attest: Chelsie Guilford, OIHCD Board Secretary

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Final Audit Report

2025-04-28

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