

Orcas Island Health Care District
Minutes of March 25, 2026
Board of Commissioners
Regular Board Meeting

Commissioners Present:

Mark Salierno
Diane Boteler – joined at 5:15 pm
Chelsie Guilford
Trey Holland
Alison Sanders

Staff:

Chris Chord, Superintendent
Ellen Fraser, Administrative Assistant
Trillium Swanson, Project Manager

I. Call To Order – Regular Board Meeting

President Salierno called the March 25th Regular Board Meeting to order at 5:00 p.m. with a quorum of commissioners present.

II. Land Acknowledgement & Mission Minute

Superintendent Chord read the land acknowledgement, and President Salierno shared a mission moment of welcoming Trillium as a part time staff member. Commissioner Sanders shared that she received excellent, personalized care for her family at the clinic.

III. Regular Meeting Public Comment

No public comment.

IV. Consent Agenda

Motion to approve the following consent agenda made by Commissioner Guilford; seconded by Commissioner Sanders. Motion approved 4 - 0.

- a. **Special Board Meeting Minutes – 02/23/2026**
- b. **AP Voucher Report – 02/24/2026 - \$17,644.50**
- c. **AP Voucher Report – 03/10/2026 - \$50,084.72**
- d. **AP Voucher Report – 03/24/2026 - \$19,444.20**

V. MIH Program Review

President Salierno thanked the guests in attendance for their contribution to the Mobile Integrated Health program (Patty Codd, Island Health, Chief Chad Kimple, OI Fire & Rescue, Lindsay Jennings, OICF). At the February OIHCD board meeting, the commissioners requested clearer explanations of many facets of the program. Superintendent Chord met with Island Health representatives to discuss clinical processes between Island Health and Orcas EMS. He also met with WIPFLI to discuss potential billing/cost recovery options.

The Board discussed further concerns regarding funding sustainability and the importance of collaboration. Superintendent Chord reiterated that the ask from OIHCD is \$76,000 for the first operational year plus the salary and benefits of the project manager. It was also suggested that fund raising for this program would not be difficult as it benefits the whole community.

Superintendent Chord informed the commissioners that our attorney is drafting an interlocal agreement for the MIH program. The Commissioners discussed potential metrics that could be included in the interlocal agreement to further define the program. Superintendent Chord also stated that the MIH program should have a specific committee with members from the OIHCD and OIFR boards.

Commissioner Boteler and Commissioner Holland will sit on the MIH joint committee. Chief Kimple will ask the OIFR board to delegate two members. The MIH joint committee will start by reviewing the interlocal agreement.

Motion to establish a joint committee with OIFR to discuss details of an Interlocal agreement for the MIH program made by Commissioner Boteler; seconded by Commissioner Guilford. Motion approved 5 – 0.

VI. Superintendent Report

Superintendent Chord provided an update on the January and February financials, highlighting items that were over budget. He also reviewed the January and February balance sheets.

Superintendent Chord provided updates on the following strategic priority areas:

Communications

Superintendent Chord met with a consultant who suggested having a calendar of regular items we report on and then highlight other areas. There is \$10,000 in the budget for communications.

Infrastructure

The Building Committee presented the strategic facilities planning document to the clinic staff on March 11th. Superintendent Chord continues to meet with architecture and engineering contractors, financial advisors, and the County planning department. County permitting processes are currently taking 2 – 6 months. Commissioner Guilford suggested regularly having a commissioner at the clinic staff meetings to support and listen to the clinic staff.

Finance & Operations Sustainability

Superintendent Chord informed the board that we are working with a new accounting consultant to help with reconciliation processes with county & financial audit preparation for 2027. Commissioner Holland and Sanders have submitted a draft grantmaking policy that will be sent to legal for review. The Operations Committee is working on an event date to welcome the new clinic physician's assistant.

Superintendent Chord also updated the board on identified growth opportunities:

Care for Elders and People with Disabilities

A GiveOrcas grant application was submitted for caregiver collaborative support. A meeting for caregivers was held, facilitated by Debra O’Conner and almost 30 caregivers were in attendance. They will meet monthly.

Clinical Care

OICF has a fund available for the dental program. They do not want to reduce services as they continue to have a wait-list of patients.

Health Collaboration

The Clinic patient liaison suggested creating a “fly-off package” for those who are flown-off on their own. This will be discussed further. Superintendent Chord met with Orcas Island Sexual Health Alliance to discuss how the district can support ongoing services. The inaugural San Juan Community Health Network meeting will take place in Friday Harbor on April 2nd.

VII. New Business

a. Community Health Grantmaking Policy

Superintendent Chord sent a draft policy to legal and will bring it back to April Board Meeting.

b. Orcas Island Physical Therapy Support Contract

OIPT has approached the Health Care District for financial assistance to supplement for losses when seeing a Medicaid patient. Superintendent Chord is working on an agreement with OIPT and legal and will bring it to the April Board Meeting.

VIII. Public Comment

David Zoeller reminded the board that he has always been interested in the MIH program as a former paramedic and commissioner. If it would be helpful, he would be happy to help with the program.

IX. Adjourn

Motion to adjourn the March 25th Regular Board Meeting made by Commissioner Guilford; seconded by Commissioner Holland. Motion approved 5 - 0. Regular Board Meeting adjourned at 7:13 p.m.

Minutes approved this 22nd day of April, 2026.

Chelsie Guilford

Chelsie Guilford (Apr 23, 2026 12:35:11 PDT)

Attest: Chelsie Guilford, OIHCD Board Secretary