

## Orcas Island Health Care District

### Board of Commissioners

### Regular Board Meeting

February 26<sup>th</sup>, 2025

5:00 – 7:00 pm

500 Rose St, Eastsound, WA 98245

#### Join Zoom Meeting

<https://us02web.zoom.us/j/2606173610>

## Agenda

- I. **Call To Order – Regular Board Meeting** President Salierno
- II. **Commissioner Additions to Board Agenda** President Salierno
- III. **Regular Meeting Public Comment** President Salierno  
*Comments received via email will be read by the Superintendent. Meeting participants will be asked to raise their hand and will be called on to deliver their comment.*  
  
*Generally, the Commissioners do not respond to specific comments or engage in dialogue during the public comment period; however, the President may direct staff to follow up with the speaker as appropriate. Public comment is for members of the public to inform the Board of their views regarding Board business.*
- IV. **Consent Agenda – Action** President Salierno
  - a. **Regular Board Meeting Minutes – 01/22/2025**
  - b. **Special Board Meeting Minutes – 02/12/2025**
  - c. **Special Board Meeting Minutes – 02/17/2025**
  - d. **Special Board Meeting Minutes – 02/20/2025**
  - e. **AP Voucher Report – 01/28/2025 - \$31,276.12**
  - f. **AP Voucher Report – 02/11/2025 - \$28,647.56**
  - g. **AP Voucher Report – 02/25/2025 - \$28,945.73****Action: Approve Consent Agenda**
- V. **Superintendent Report** Superintendent Chord
  - a. **January 2025 Financial Review**
  - b. **Building Committee**
    - i. Advertise/list items for sale
    - ii. RFQ for Facilities Plan
    - iii. Provider office space planning

- c. **Finance Committee**
  - i. Sent term sheet approval, awaiting meetings with legal for contract language
- d. **Med Director/Quality Committee (Minutes available on Board Portal)**
  - i. Discussed provider recruitment efforts, including PA visiting 02/28
  - ii. Discussed specialty services including pain, cardiology, OB, and mental health
  - iii. Reviewed quality measures (available on board portal) and Medicare related efforts including care management, procedure coding improvement, and others
- e. **Clinic Operations Committee (Minutes available on Board Portal)**
  - i. MA moving to Patient Liaison/X-ray backup role, resulting in open MA position
  - ii. Purchased two exam table replacements
  - iii. Would like to promote ITP mental health telehealth program more on Orcas
  - iv. OB provider recruitment in Anacortes allows for OB support for Orcas
- f. **Orcas Dental Project**
  - i. Signed agreement with DentAll, finalizing agreement with OICF
  - ii. Patty Seib has been providing advocacy updates weekly/bi-weekly
  - iii. Approval from OICF to add electrical outlets, as the breakers flipped with three hygiene kits running
- g. **Accounting Transition**
  - i. Successful payroll payments and bank account setup
  - ii. Working through budget, balance sheet aspects
  - iii. Contract for 12 months ongoing support, reducing by \$100/month each quarter
- h. **SJC Health Network/Consortium**
  - i. Letter of Intent to North Sound ACH grant due March 7<sup>th</sup>
  - ii. OIHCD would sign on as lead for ACH grant, with SJC HCS and 6+ other partners
  - iii. Meeting with Humana in March to discuss opportunities for grant support from Humana
  - iv. SIM meeting March 26th
- i. **Other Items**
  - i. Working on Board Portal for committees/dashboards/shared files
  - ii. Electric Chargers at Island Primary Care - Orcas

## VI. Old Business

President Salierno

- a. **Business Travel & Expense Policy**
  - i. Added Per diem language and rate amount
  - ii. **Potential Action:** Approve updated Business & Travel Expense Policy
- b. **Personnel Policy**
  - i. Researching comparable benefits – will bring to March board meeting
- c. **Procurement Policy**
  - i. Updating language to waive retainage bond for small dollar item projects
  - ii. **Potential Action:** Approved updated Procurement Policy
- d. **Policy Review Table**

- e. **Accounting Transition Support Contract**
  - i. 12 month contract, initially quoted \$1000/month. Changed to reduce by \$100/month every quarter.
  - ii. **Potential Action:** Authorize Superintendent to sign accounting support contract

**VII. New Business**

- a. **Facilities Planning RFP**
  - i. **Potential Action:** Approve Facilities Planning RFP language and authorize Superintendent to begin Solicitation for quotes
- b. **North Sound ACH Grant Letter of Intent**
  - i. OIHCD serving as lead on Health Network Development Grant
  - ii. **Potential Action:** Authorize submission of Letter of Intent on behalf of OIHCD
- c. **Provider Housing Stipend Agreement**
  - i. **Potential Action:** Approve Provider Housing Stipend Agreement
- d. **Committee Assignments**
- e. **District/Superintendent Strategic Priorities & Planning**
  - i. Will Update and bring to March Board Meeting

**VIII. Levy Planning** President Salierno

**IX. Public Comment** President Salierno

**X. Upcoming Meetings & Activities - Information**

- a. **OIHCD Operations Committee Meeting – Monday March 10<sup>th</sup> – 9:30 AM**
- b. **OIHCD Regular Board Meeting – Wednesday March 26<sup>th</sup> – 5:00 PM**

**XI. Adjourn - Action** President Salierno