

Orcas Island Health Care District
Minutes of January 28, 2026
Board of Commissioners
Regular Board Meeting

Commissioners Present:

Mark Salierno
Diane Boteler
Chelsie Guilford
Trey Holland
Alison Sanders

Staff:

Chris Chord, Superintendent
Ellen Fraser, Administrative Assistant

I. Call To Order – Regular Board Meeting

Secretary Guilford called the January 28th Regular Board Meeting to order at 5:01 p.m. with a quorum of commissioners present.

II. Land Acknowledgement & Mission Minute

Superintendent Chord read the land acknowledgement and shared that they have been interviewing architecture firms – excited to work with community members on how to engage and build something beautiful.

III. Regular Meeting Public Comment

Kim Secunda was in attendance. She works with health care members and will provide public comment at the end of the meeting.

IV. Consent Agenda

Motion to approve the following consent agenda made by Commissioner Guilford; seconded by Commissioner Boteler. Motion approved 5 - 0.

- a. **Special Board Meeting Minutes – 12/17/2025**
- b. **Special Board Retreat Minutes – 01/17/2026**
- c. **AP Voucher Report – 12/30/2025 - \$2,319.52**
- d. **AP Voucher Report – 1/13/2026 for 2025 - \$542,635.49**
- e. **AP Voucher Report – 1/13/2026 for 2026 - \$13,359.10**
- f. **AP Voucher Report – 1/20/2026 for 2025 - \$8,306.86**
- g. **AP Voucher Report – 1/20/2026 for 2026 - \$7,591.79**
- h. **AP Voucher Report – 1/27/2026 for 2025 - \$5,000.00**
- i. **AP Voucher Report – 1/27/2026 for 2026 - \$3,500.00**

V. Island Health Quarterly Board Presentation

Patty Codd & Aimee Johnson presented the Q4 Island Health presentation. 2025 showed growth in clinic visits and patient experience trends are high. The Orcas diabetes eye exams are highest among 12 rural health organizations. The Board and Island Health representatives discussed potential new service areas.

VI. Superintendent Report

The December 2025 Financial Report will be presented as annual report in February.

Superintendent Chord provided an update on the building and facilities planning committees. The survey company will complete clinic and property survey by the end of February. The building committee received four qualified responses for the Architecture and Design RFP. The committee utilized evaluation criteria and conducted interviews to determine top choice. Superintendent Chord has had meetings with some financial advising consultants regarding facilities planning and will provide recommendations to the Finance Committee.

Superintendent Chord informed the board that the work on the leaking clinic shower has started and should be completed by the end of the month. He is working on an Interlocal Agreement with Orcas Fire and the Library to hire and share a Maintenance worker.

Superintendent Chord provided an update on the Operations Committee. The clinic has filled the front desk position and is recruiting for an open Medical Assistant position. Dr. Whitmore has accepted an offer and is expected to start in August 2026. The Hospital District will plan a meeting and greet for Dr. Whitmore and the new Physician's Assistant, Cameron Fralick.

The Superintendent also provided updates on the Orcas Dental program, the Community Health projects and the Board Retreat. The Board Retreat facilitator will attend the next board meeting to discuss how the Health District shares our strategic priorities with the community. Commissioner Guilford provided an update on Dementia Friendly Orcas.

VII. New Business

a. Architecture & Engineering Firm Decision

Superintendent Chord provided an overview of the Architecture & Engineering Firm responses to RFP. Criteria was measured by ranking specific areas from 1 – 4. The results were closer together than appeared. The interview process was pivotal in finding a front-runner.

Motion to approve the Superintendent and Facilities Planning Committee recommendation, and begin negotiations for contract, made by Commissioner Holland; seconded by Commissioner Boteler. Motion approved 5 - 0.

b. Commissioner Code of Conduct for Meetings Policy Update

Motion to approve updated Code of Conduct for Meetings policy, with inclusion for excused absences made by Commissioner Holland; seconded by Commissioner Sanders. Motion approved 5 - 0.

c. Orcas Community Resource Center Financial Support Contract

Potential Action: Approve updated OCRC support contract to allow 12% of total funds to go towards administrative time

No decision was made. This will be revisited at the February Special Board Meeting.

d. 2026 Committees, Board Officer Nominations

Motion to elect Current Board President, Mark Salierno and current Secretary, Chelsie Guilford, for 2026 made by Commissioner Boteler; seconded by Commissioner Sanders. Election approved 5 - 0.

VIII. Public Comment

Kim Secunda spoke about the challenges of private vs. public health care providers and the moral and ethical difficulties they face caring for clients.

IX. Adjourn

Motion to adjourn the January 28th Regular Board Meeting made by President Salierno; seconded by Commissioner Boteler. Motion approved 5 - 0. Regular Board Meeting adjourned at 6:54 p.m.

Minutes approved this 23rd day of February, 2026.

Chelsie Guilford

Chelsie Guilford (Mar 12, 2026 10:20:26 PDT)

Attest: Chelsie Guilford, OIHCD Board Secretary

2026_01_28 Regular Board Meeting Minutes

Final Audit Report

2026-03-12

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