

Orcas Island Health Care District
Minutes of April 22, 2026
Board of Commissioners
Special Board Meeting

Commissioners Present:

Mark Salierno
Diane Boteler
Chelsie Guilford – Joined at 5:05 PM
Trey Holland
Alison Sanders

Staff:

Chris Chord, Superintendent
Ellen Fraser, Administrative Assistant - Excused

I. Call To Order

President Salierno called the April 22nd Special Board Meeting to order at 5:01 p.m. with a quorum of commissioners present. Commissioner Guilford was absent to start, but joined at 5:05 PM, virtually.

II. Land Acknowledgement & Mission Minute

Superintendent Chord read the land acknowledgement. Superintendent Chord mentioned the collaborative enthusiasm represented at the Community Health Network Convening on April 2nd.

III. Special Meeting Public Comment

No public comments were made.

IV. Consent Agenda

Motion to approve the following consent agenda made by Commissioner Sanders; seconded by Commissioner Boteler. Motion approved 4 - 0.

- a. **Regular Board Meeting Minutes – 03/25/2026**
- b. **AP Voucher Report – 04/07/2026 - \$40,072.20**
- c. **AP Voucher Report – 04/21/2026 - \$13,586.04**

V. DLR Group Architecture Presentation

DLR Group Project Manager/Architect, Eileen Gottemoeller attended the board meeting in person, while other DLR staff attended virtually. DLR provided a site plan draft, which included some options for plans to begin to build off of. Discussion around the easements, DLR perspective of the property, parking, access to Orcas PT was initiated by the commissioners. Island Health had two representatives attending virtually who provided clarity on specialty services needs, Rural Health Clinic specific guidelines, and who to connect with regarding finishes. The conversation ended with discussion around communication expectations between DLR and the district, which will be managed between the Superintendent and Eileen from DLR.

VI. Community Health Network: San Juan Islands Convening Presentation

Trillium Swanson, Community Health Project Manager for the district, provided an overview of the Community Health Network Convening that was held at Brickworks in Friday Harbor on April 2nd. The presentation included an overview of the last few years process leading up to the

launch of the community health network, the structure of the network, the overall discussion at the convening, and then the next steps of work group meetings.

VII. Superintendent Report

Superintendent Chord went over updates in relation to the Strategic Priority areas. In communications updates, Superintendent Chord mentioned that they are contracting with a consultant to help with district communications planning. Additionally, the district will be communicating about the GiveOrcas campaign project supporting the Caregiver Project, which will be in the GiveOrcas catalogue on behalf of the district.

Infrastructure related updates focused on conversations with DLR and the OIHCD Facilities planning committee, which were discussed earlier during the DLR presentation. Finance and Operations updates highlighted work around accounting support and the interlocal agreement for a maintenance worker to support multiple tax districts.

Growth Opportunity Strategic Priority area updates reviewed the fiscal pass-through support of the caregiver project, with some potential funds outside of the GiveOrcas campaign. An update about potential opportunity through a Home Health Shortage Area designation for the county that would allow RN visit reimbursement for Mobile Integrated Health. University of Washington Dental Research team provided a summary of surveys conducted with Orcas Dental Clinic patients, through funding by the Department of Health Grant that launched the dental program.

Commissioner Boteler and Commissioner Guilford provided some updates from the operations meeting with Island Health, including a discussion about wanting to have information about EMS services provided in superintendent updates to the board.

VIII. Old Business

a. Inter-local Agreement: Maintenance Worker

Motion to approve the Inter-local Agreement made by Commissioner Holland; seconded by Commissioner Sanders. Motion approved 5-0

b. Community Health Grantmaking Policy

Commissioner Holland highlighted some changes to the policy since it was proposed at the last board meeting including contract requirements in section two and language around faith-based and political organizations.

Motion to approve the Grantmaking Policy made by Commissioner Boteler; seconded by Commissioner Guilford. Motion approved 5 - 0.

c. Orcas PT Support Contract

Commissioners discussed the need for more details on the cost per visit calculation that was provided by Orcas PT. The goal is to provide financial support to help bridge the gap between Medicaid reimbursement and the cost to deliver the care. Commissioners discussed what types of expenses and costs should be built into the rates that we are benchmarking against the Medicaid reimbursement.

IX. New Business

a. Resolution 2026-02: Home Care Collaborative OICF Grant Funds

Superintendent Chord explained the request for the resolution, which reviewed that OIHCD is serving as the fiscal pass-through entity for the Caregiver Project for GiveOrcas. Prior to those funds being delivered to OIHCD following the GiveOrcas campaign, additional funds have been donated to support the caregiver collaborative. The resolution allows the district to help support the caregiver project financially, up to \$5,000.

Motion to Approve Resolution 2026-02 made by Commissioner Sanders; seconded by Commissioner Holland. Motion approved 5-0.

b. Hospital Week at the Orcas Clinic – Financial Support

Superintendent Chord reviewed that the district supported the hospital week related events at Island Primary Care – Orcas in 2025. These included a Pizza day, coffee & breakfast, and travel to an all Island Health Staff event in Anacortes. Commissioners agreed that we should support this every year.

Motion to approve financial support of Hospital Week events up to \$2,500 made by Commissioner Holland; seconded by Commissioner Guilford. Motion approved 5 - 0.

X. Public Comment

Commissioners agreed to hear public comment prior to entering executive session.

Aimee Johnson made a comment welcoming the banter & laughter during the board meeting, as she had been unable to attend board meetings lately. She thanked the board for supporting the staff during hospital week, as many staff struggle with disposable income to pay for attending the all-staff meeting in Anacortes. She reminded the board to not give up on behavioral health, dental, and the home health shortage area as the Rural Health Clinic encounter rate makes those programs financially viable. She mentioned being interested in a sign in sheet at Orcas Fire for walk-ins to gather more information on reason for walk-ins. She also mentioned the huge need to keep Physical therapy services on island, and the strong relationship they have with Orcas PT.

XI. Executive Session

According to RCW 42.30.110 the board convened an executive session to evaluate performance of a public employee. The time was estimated to be 15 minutes. The board convened the executive session at 6:51 PM and returned at 7:06 PM.

XII. Adjourn

Motion to adjourn the April 22nd Regular Board Meeting made by Commissioner Guilford; seconded by Commissioner Sanders. Motion approved 5 - 0. Regular Board Meeting adjourned at 7:06 p.m.

Minutes approved this 27th day of May, 2026.

Chelsie Guilford
Chelsie Guilford (Jun 2, 2026 15:34:51 PDT)

Attest: Chelsie Guilford, OIHCD Board Secretary







2026_04_22 Regular Board Meeting Minutes

Final Audit Report

2026-06-02

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