

Orcas Island Health Care District
Board of Commissioners
Regular Board Meeting

August 27th, 2024
5:00 – 7:00 pm
500 Rose St, Eastsound, WA 98245

Join Zoom Meeting
<https://us02web.zoom.us/j/2606173610>

Agenda

- I. Call To Order – Regular Board Meeting** President Zoeller
- II. Commissioner Additions to Board Agenda** President Zoeller
- III. Regular Meeting Public Comment** President Zoeller
Comments received via email will be read by the Superintendent. Meeting participants will be asked to raise their hand and will be called on to deliver their comment.
- Generally, the Commissioners do not respond to specific comments or engage in dialogue during the public comment period; however, the President may direct staff to follow up with the speaker as appropriate. Public comment is for members of the public to inform the Board of their views regarding Board business.*
- IV. Consent Agenda – Action** President Zoeller
- a. **Regular Board Meeting Minutes – 07/23/2024**
 - b. **Special Board Meeting Minutes – 08/14/2024**
 - c. **AP Voucher Report – 08/06/2024 - \$15,890.58**
 - d. **AP Voucher Report – 08/20/2024 – \$2,547.00**
Action: Approve Consent Agenda
- V. Superintendent Report** Superintendent Chord
- a. **July 2024 Financial Review**
 - b. **Building Committee**
 - i. Road paving project
 - ii. Electrical repair project
 - iii. Storage container at clinic
 - iv. RFQ for facilities planner
 - c. **Communications Committee**
 - i. Third meeting with Mary Kay from Sunshine Communications on Aug 26th

- d. **Finance Committee**
 - i. Contract negotiations delayed until Mid-Late September
 - ii. Reviewed draft OIHCD 2025 budget
- e. **Operations Committee**
 - i. Telehealth Cardiologist came in person to meet Orcas clinic staff
 - ii. Close to filling 0.75 FTE RN role
- f. **Quality Committee**
 - i. Reviewed primary quality metrics – diabetic hemoglobin control, diabetic eye exams, breast cancer screening
 - ii. Customer satisfaction / clinic feedback recognition
- g. **Medical Director Committee**
 - i. Discussed “Urgent Care” language
- h. **EMS/After Hours Committee**
 - i. Introductions for new OIFR commissioners & Acting Chief
 - ii. Discussed metrics that would be helpful from OIFR
 - iii. Discussed next steps for MIH/Community Paramedicine program
- i. **Orcas Dental Project**
 - i. Met with Lou McDermott, acting director of HCA for Washington State. Katie is composing a letter to the HCA leadership explaining our RHC rebasing concerns.
 - ii. DOH Grant ends August 31st, we have currently submitted reimbursement for 132k of our 147k from DOH.
 - iii. Alternative lease location for dental program, due to increase in rent at OIHCD space if we bring dental program into the space.
- j. **Auditor Office Reducing Services**
 - i. Determining between two options for 2025:
 - Quickbooks for accounting & payroll, setup by accounting firm in Bellingham
 - Local accountant setup with their preferred accounting system, utilizing payroll solutions
 - ii. Regardless of option, will need to setup separate banner bank account managed by OIHCD to pay out payroll checks. Waiting for guidance from treasurer on this.
- k. **Other Items:**
 - i. Dementia Friendly Orcas updates – Chelsie G
 - ii. Economic Development Council Luncheon – September 18th
 - iii. SBAR vs Request for Action from Board form
 - iv. Community Health Initiatives Project Management Support SBAR

VI. Old Business

President Zoeller

- a. **OIHCD Public Records Policy**
 - i. **Potential Action:** Accept Public Records Policy Updates

- b. **OIHCD Records Management Policy**
 - i. **Potential Action:** Accept Records Management Policy Updates
 - c. **Policy Review Schedule**
 - d. **Resolution 2024-03: Adopting Revised 2024 Board Meeting Schedule**
 - i. **Potential Action:** Adopt Resolution 2024-03
 - e. **Deye Ln Paving Contract**
 - i. **Potential Action:** Approval to sign contract with Lawson for Deye Ln paving
 - ii. **Potential Action:** Approval to sign contract with Lawson for back parking lot paving
 - f. **SBAR: Dental Clinic Lease Space**
 - i. **Potential Action:** Approve signature of lease of B103 Airport Center Space after legal review.
 - ii. **Potential Action:** Approve signature of facility use agreement with DentAll after final legal review.
- VII. New Business**
- a. **SBAR: Project Management Support for Community Health Initiatives**
- VIII. OIHCD 2025 Draft Budget Review** Superintendent Chord
- IX. Public Comment** President Zoeller
- X. Upcoming Meetings & Activities - Information**
- a. **OIHCD & IPC – O Operations Committee Meeting – Monday September 9th 9:30 AM**
 - b. **OIHCD Regular Board Meeting – Wednesday September 25th 5:00 – 7:00 PM**
- XI. Adjourn - Action** President Zoeller