

Orcas Island Health Care District  
**Minutes of May 28, 2025**  
**Board of Commissioners**  
**Regular Board Meeting**

**Commissioners Present:**

Mark Salierno  
Diane Boteler  
Alison Sanders  
Dave Zoeller

Absent: Chelsie Guilford

**Staff:**

Chris Chord, Superintendent  
Ellen Fraser, Administrative Assistant

**I. Call To Order – Regular Board Meeting**

President Salierno called the May 28<sup>th</sup> Regular Board Meeting to order at 5:04 p.m. with a quorum of commissioners present. President Salierno thanked Commissioner Zoeller for his years of service to the Health District Board of Commissioners.

**II. Land Acknowledgement & Mission Minute**

Superintendent Chord shared a land acknowledgement along with his thoughts on how we can be mindful of its purpose.

**III. Regular Meeting Public Comment**

Aaimee Johnson, Island Health Primary Care – Orcas, Clinic Manager, thanked Commissioner Zoeller for his partnership with the clinic. Aaimee has appreciated his support and communication. She also thanked the Commissioners for their kind words during National Hospital week.

**IV. Consent Agenda**

**Motion to approve** the following consent agenda made by Commissioner Boteler; seconded by Commissioner Zoeller. Motion approved 4 – 0.

- a. **Special Board Meeting Minutes – 04/24/2025**
- b. **AP Voucher Report – 05/06/2025 - \$27,142.92**
- c. **AP Voucher Report – 05/20/2025 - \$20,630.65**

**V. Island Health Quarterly Board Presentation**

Marcy Shimada presented the quarterly report for Island Primary Care – Orcas highlighting lab volumes and clinic visits by providers. She provided a staffing update and an update on a new Island Health orthopedic service.

**VI. Superintendent Report**

Superintendent Chord provided an update on the April financials and the Building Committee. The Facilities Planning Committee will begin meeting on June 6<sup>th</sup> with the contractor lead, Scott Walters.

Commissioner Zoeller will continue his work on the clinic negative airflow room. He will transfer the project once he has more complete information.

Superintendent Chord updated the Board on the Clinic Operations Committee highlighting that a new PA will start at the clinic in early August. He also provided updates on the Quality & Medical Directors and the EMS & After-hours meetings. He also updated the Board on the Orcas Dental Project, the Health District accounting transition, and the SJC Community Health Network grant proposal.

## **VII. Old Business**

### **Policy Review Schedule**

The OIHCD Bylaws will be reviewed at the June 25<sup>th</sup> Regular Board Meeting and the capital reserve policy will need to be revised before the end of the calendar year.

## **VIII. Discussion – Orcas Home Care Landscape**

- Debra O’Conner – Hospice of NW RN, MIH volunteer
- Trillium Swanson

Debra O’Conner joined the meeting to share her experience as a Nurse for Hospice NW and home care provider working on Orcas and Lopez. She provides an informal role to directly connect caregivers to families in need of care. It is very difficult to find home health providers and caregivers on the island.

## **IX. New Business**

### **a. Auditing Officers**

- i. Discuss replacement primary & secondary Auditing Officers

President Salierno will step in as Auditing Officer with Commissioner Boteler as secondary officer.

### **b. Superintendent Strategic Priorities Review**

Superintendent Chord will provide updates on strategic priorities through the board portal.

### **c. Community Health Projects Consulting**

- i. Proposal for community assessment assistance and facilitation of Orcas “outside clinic” care committee meetings

Superintendent Chord and the Commissioners discussed contracting with a project manager to create a framework for Orcas Island “outside of clinic” care. Superintendent Chord will move forward with the project manager contract as previously approved in the budget.

## **X. Executive Session**

According to RCW 42.30.110 the board convened an executive session to evaluate the performance of a public employee. Time was estimated to be 10 minutes.

Executive session began at 6:54 p.m. and ended at 7:04 pm.

## **XI. Old Business**

### **Personnel Policy**

- i. Benefits and wage comparisons

No discussion was required.

## **XII. Public Comment**

Aimee Johnson, Island Health Primary Care – Orcas, Clinic Manager, informed the Board that she has an after-hours information slide deck put together as the Lions Club has asked her to present to them. She also wanted to inform the Board that Island Health, as a Rural Health Clinic (RHC), is funded to do home visits. If we can prove that there is a home health shortage on Orcas Island, their RNs can be paid an all-inclusive rate to provide care in the home. Aimee would like to investigate the care needs as most people do not ask for help.

## **XIII. Adjourn**

Motion to adjourn the May 28<sup>th</sup> Regular Board Meeting made by Commissioner Zoeller; seconded by Commissioner Sanders. Motion approved 4 – 0. Regular Board Meeting adjourned at 7:11 p.m.

**Minutes approved this 25<sup>th</sup> day of June, 2025.**

*Chelsie Guilford*

Chelsie Guilford (Sep 15, 2025 15:20:39 PDT)

**Attest: Chelsie Guilford, OIHCD Board Secretary**