

San Juan County Public Hospital District #3 Dba Orcas Island Health Care District

Board of Commissioners Regular Meeting - REMOTE

August 4, 2020

5:00 pm – 7:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/85414872101>

Dial by Phone: +1 253 215 8782

Meeting ID: 854 1487 2101

AGENDA

IMPORTANT NOTICE REGARDING PUBLIC COMMENT

In response to Governor Inslee's March 24, 2020 Proclamation concerning our recent State of Emergency, which waives and suspends the requirement to hold in-person meetings and provides options for the public to attend remotely, all meeting guidelines are hereby modified to comply with the Governor's order until further notice. Opportunities to provide Public Comment at the start of the meeting will now be limited to submitting written comment to our Superintendent by 3 pm the day of the meeting. Email comments to annep@orcashealth.org and the Superintendent will read all comments at the meeting. Please include your full name and all comments will continue to be subject to the normal three-minute limitation. The information you provide may be subject to disclosure pursuant to Washington State's Public Record Act, chapter 42.56 RCW. If there are comments that you would like to make following discussion during the meeting, the Public Comments item at the end of the Agenda will be handled via the Chat function on Zoom. The Superintendent will read comments presented in the Chat box similar to how emailed comments will be handled. We appreciate your understanding as we continue trying to accommodate Public Comment in the most convenient way for the community.

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|-------------|---|---------------|
| I. | Call to Order - Action | Comm. Fralick |
| II. | Public Comment - Information
The Superintendent will read any comments received via email. | Comm. Fralick |
| III. | Consent Agenda | Comm. Fralick |
| | a. Regular Board Minutes – July 7, 2020 & July 21, 2020 | |
| | b. AP Voucher Report – July 25th in the amount of \$52,847.70 | |
| | c. AP Voucher Report – August 2nd in the amount of \$18,154.95 | |
| IV. | Medical Clinic Operator RFP 2020-03 | Comm. Fralick |
| | a. Recap from meetings and July 30th Island Hospital Presentation | |
| | b. Next Steps - Action | |

- V. Committee Report - Information**
 - a. Finance Committee** Comms. Fralick/Miller
 - i. Refinancing Long Term General Obligation Bond - Update
 - ii. Cash Flow Forecasting Model – Update
 - b. Building Committee** Comms. Groundwater/Fralick
 - i. Status of Roof and HVAC Projects
- VI. Old Business**
 - a. Interlocal Joint Purchasing Agreement** Comm. Groundwater
 - b. Resolution 2020-02: Interlocal Joint Purchasing** Comm. Groundwater
 - c. Superintendent Annual Performance Review** Comm. Fralick
 - d. Template CSA** Comms. Groundwater/Miller
- VII. New Business** Comm. Fralick
- VIII. Operations Report** Superintendent Presson
 - a. Enduris Renewal Update**
- IX. Public Comment - Information** Comm. Fralick
The Superintendent will read any comments received via Chat.
- X. Upcoming Meetings - Information** Comm. Fralick
 - a. UW Clinic Staff Meeting – August 7th**
 - b. OFHC Financial Review – August 11th**
 - c. UW Monthly Ops Meeting – August 14th**
 - d. Regular Board Meeting – August 18th**
- XI. Future Topics/Activities - Information** Comm. Fralick
 - a. Policies**
 - i. Records Management and Technology Policy – Q’4 2020**
 - ii. Fixed Asset Management Policy – Q’4 2020**
 - iii. Communications and Social Media Policy – Q’4 2020**
 - b. Community Communication & Engagement**
 - i. Timing/structure/topics for articles**
 - c. Board Process**
 - i. Ways to improve and strengthen the Board’s process & working with staff**
 - ii. Board Successions Planning**
 - d. Operations/Administrative**
 - i. Review of Bylaws and Meeting Code of Conduct – Q’4**
 - ii. District Logo, letterhead, and business cards – Q’4**
- XII. Adjourn – Action** Comm. Fralick