

Orcas Island Health Care District  
**Minutes of November 6<sup>th</sup>, 2025**  
**Board of Commissioners**  
**Public Budget & Levy Hearing**

**Commissioners Present:**

Mark Salierno  
Diane Boteler  
Chelsie Guilford  
Trey Holland  
Alison Sanders

**Staff:**

Chris Chord, Superintendent  
Ellen Fraser, Administrative Assistant

**I. Call to Order – Public Budget & Levy Hearing**

President Salierno called the November 6<sup>th</sup> Public Budget & Levy Hearing, Special Board Meeting to order at 5:01 p.m. with a quorum of commissioners present.

**II. Public Budget Hearings**

**SJCPHD #3 2026 Budget**

The proposed 2026 budget and resolution was presented by Superintendent Chord. President Salierno explained the increase in property tax funds through the levy, highlighting the increase in the Island Health services contract.

There was no public testimony.

Commissioner Holland requested an amendment to the provider subsidy that it should be \$650,000, not \$600,000.

**SJCPHD#3 2026 Levy**

Superintendent Chord presented the proposed 2026 Levy increase. The County Assessor provides feedback on the amount of the levy which explains the amount of the levy certification.

There was no public testimony.

President Salierno requested corrections to the resolution to indicate the correct year.

The Board requested that a public article be published regarding the increased levy and how the funds will be used.

**III. Close Public Budget & Levy Hearing**

President Salierno closed the Public Budget & Levy Hearing at 5:14 p.m.

**Minutes of November 6<sup>th</sup>, 2025**  
**Board of Commissioners**  
**Special Board Meeting**

**IV. Call To Order – Special Board Meeting**

President Salierno called the November 6<sup>th</sup> Special Board Meeting to order at 5:14 p.m. with a quorum of commissioners present.

**V. Land Acknowledgement**

Superintendent Chord read a land acknowledgement.

**VI. Special Meeting Public Comment**

No public comment.

**VII. Facilities Planning Presentation**

Scott Walters provided an overview of his previous facilities planning work, shared very approximate capital costs, and will submit a final report.

**VIII. Consent Agenda**

**Motion to approve** the following consent agenda made by Commissioner Boteler; seconded by Commissioner Guilford. Motion approved 5 – 0.

- a. **Special Board Meeting Minutes – 10/16/2025**
- b. **AP Voucher Report – 10/21/2025 - \$24,150.50**
- c. **AP Voucher Report – 11/04/2025 - \$36,349.65**

**IX. Superintendent Report**

As of November 6<sup>th</sup>, the county has not yet closed the October financials, they will be presented in December.

Superintendent Chord provided an update on the Building Committee. The Board suggested that, given the recommendations in the facilities planning final report, immediate clinic improvements should be in line with future recommendations. He also updated the Board on the Governance committee, highlighting that the Island Health contract is finalized and ready to be approved.

Superintendent Chord also provided updates on the Operations committee and strategic priority areas, including the dental program and Community Health projects. The Board requested further detail regarding the Mobile Integrated Health program proposal.

**X. Strategic Board Retreat**

Superintendent Chord introduced Tim Corey, who will facilitate the January 17<sup>th</sup> Board Retreat. Mr. Corey has put together a draft agenda, will have individual meetings with the commissioners and staff in the coming weeks and will then finalize the agenda.

## **XI. Old Business**

### **a. Island Health Clinic Services Agreement & Corresponding Lease Agreement:**

President Salierno provided an update on the Island Health contract. The CEO of Island Health has been very fair in a difficult health care landscape. Changes to the building lease were reasonable and appropriate. If approved today, Island Health will take the contract to their board meeting next week for approval. The Board recommended providing a community update once the contract has been signed.

**Motion to approve** the Island Health Clinic Services Agreement for Island Primary Care – Orcas made by Commissioner Boteler; seconded by Commissioner Guilford. Motion approved 5 - 0.

**Motion to approve** the Island Health Corresponding Lease Agreement made by Commissioner Boteler; seconded by Commissioner Guilford. Motion approved 5 - 0.

## **XII. New Business**

### **a. SJCPHD#3 Budget Resolution 2025-02**

### **b. SJCPHD #3 Levy Increase Resolution 2025-03**

### **c. SJCPHD #3 DOR Adopt Levy certification 2025-04**

**Motion to approve** the SJCPHD #3 Budget Resolution 2025-02 made by Commissioner Guilford; seconded by Commissioner Holland. Motion approved 5 - 0.

**Motion to approve** the SJCPHD #3 Levy Increase Resolution 2025-03 made by Commissioner Guilford; seconded by Commissioner Holland. Motion approved 5 - 0.

**Motion to instruct** Superintendent Chord to file the DOR Levy Certification 2025-04 made by Commissioner Guilford; seconded by Commissioner Holland. Motion approved 5 - 0.

## **XIII. Public Comment**

No public comment.

## **XIV. Adjourn**

Motion to adjourn the Special Board Meeting made by Commissioner Guilford; seconded by Commissioner Sanders. Motion approved 5 - 0. Special Board Meeting adjourned at 7:07 p.m.

**Minutes approved this 17<sup>th</sup> day of December, 2025.**

*Chelsie Guilford*

Chelsie Guilford (Dec 25, 2025 10:44:05 PST)

**Attest: Chelsie Guilford, OIHCD Board Secretary**

# 2025\_11\_06 Public Hearing & Special Board minutes

Final Audit Report

2025-12-29

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## "2025\_11\_06 Public Hearing & Special Board minutes" History

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