



OIHCD Board Meetings, Committees, and Officers 2026

Regular Board Meeting	Frequency & Time	Dates	Participants
	4 th Wednesday 5:00 – 7:00 pm	Jan 28, Feb 25, Mar 25, April 22, May 27, June 24, July 22, Aug 26, Sept 23, Oct 28, Nov 25*, Dec 23*	Holland, Boteler, Guilford, Salierno, Chord

*will likely be rescheduled as Special Meeting for budget approval & holiday conflict

OIHCD Committee Meetings	Frequency & Time	Dates	Participants	Charge
Building / Facilities Planning	As Needed		Holland, Salierno, Chord	Oversee building related decisions, collect input from community building related professionals
Communications	As needed		Guilford, Sanders, Chord	Oversee general district communications strategy, including: Branding, Newsletters, Articles, Website, and other communications related items
Finance	As Needed		Holland, Salierno, Chord	Provide financial advisement for financial management strategies executed by the Superintendent. Advise on budget and forecasting planning
Governance	As Needed		Boteler, Salierno, Chord	Provide recommendations to superintendent on when to engage retained legal services and review of the engagements with our retained legal services.
Staffing	As needed		Guilford, Sanders, Chord	Provide advisement on recruiting, HR, and other district staff related policies. Provide review of staffing employment offers, and policies related to staffing.

IH-OIHCD Joint Committee Meetings	Frequency & Time	Dates	Participants	Charge
Operations	Every Other Month		Johnson, Shimada -TBD, Chord, Boteler, Guilford	The Operations committee will focus on the clinic's operations; including clinic services, patient access, provider and care team effectiveness (i.e. productivity, staffing) associated with volume, staffing and call center as well as clinic equipment and the clinic building; quality measures, patient satisfaction and after-hours calls; and coordination with local fire/EMS services.
Now Includes Quality, Medical Directors, EMS/After Hours on a quarterly basis				
Finance	Semi-Annually	TBD	Cutter, Chord, Salierno, Holland, TBD from Island	The Finance committee will focus on review of the most recent cost report filed by Skagit District; review any significant changes to review provider support expenses; review financial reports and projections that relate to potential extraordinary circumstances; and review projections regarding the accuracy of the operations support fee paid to Island Health.
Community Wellness	Quarterly	TBD	Shimada —TBD, Johson, Chord, Holland, Sanders	The Community Wellness committee will focus on collaboration between Skagit District and Orcas District on outreach to promote health education and wellness activities in the Orcas community. The committee would also engage with Orcas community organizations to coordinate health or wellness initiatives and discuss community collaboration.
E-Q-M	Quarterly	3 rd Tuesdays	Guilford, Zoeller, Codd, Chord, McCoy, Hogge, James, Shimada	Review IH-RHC Pt. Satisfaction surveys, / Review/create/assess IH Quality goals and metrics.
●—Quality	4:00 pm	Feb, May, Aug & Nov		

● Medical Directors	5:00 pm	Feb, May, Aug & Nov	Shimada, Chord, Boteler, Zoeller, Hogge	General Status and Medical Operations
● EMS / After Hours	4:30 pm	Feb, May, Aug & Nov	S. Williams, Hogge, Johnson, Shimada, Chord, Zoeller, Boteler, Codd	Facilitate coordination of services
OIHCD Board Updates	Quarterly	At first Regular BOC meeting each quarter	OIHCD Commissioners, Cutter, Shimada, Codd	Updates from IH; Q&A with OIHCD Board at BOC Regular meeting
	5:00 pm			

Board Officers		
Officer Position	Description	Person
President	The President shall act as the presiding officer at Board meetings and shall execute on the District's behalf any agreements and documents duly authorized by the Board that require his or her signature.	Salierno
Secretary	The Secretary shall prepare, or cause to be prepared, minutes of all regular and special Board meetings, shall sign the minutes and shall keep or cause them to be kept in a proper book for that purpose. The minute book shall be open to public inspection. In the absence of the President, the Secretary shall preside at Board meetings.	Guilford
Auditing Officer(s)	All documents, whether warrants, checks, vouchers, invoices, payroll forms, employee benefit enrollment forms, correspondence, claims or other documents, submitted to the District's Treasurer that affect or result in the investment or expenditure of District funds must be certified in advance of the investment or expenditure by District Appointed Auditing Officers	Primary – Holland Secondary - Guilford